

Dear Colleagues,

Thank you for contacting Creative Expression as potential partner.

Please find an introduction about our work and our approach in the Info .doc provided. If you, thereafter can image yourself working with us on projects we would be delighted to hear from you again.

All creative practitioners we link up with are creative individuals, organisations and therapists, who are interested in working on a self-employed basis with us. The scope of work will depend on the number of customers and their clients as well as the grants available. Intervention could take place through both one to one and group sessions depending on the activity. Work takes normally place on other organisations premises. Otherwise venues have to be negotiated and we are always interested in utilising studios around the county; due to the clientele we do not allow work with clients on private premises and home studios. If you have a studio or workspace you would like to hire out from time to time, please let us know.

Before we corporate on a project with you we will meet with you, you have to provide evidence of your qualification, approach and experience and produce a valid extended CRB check and insurance cover. Pay has to be negotiated. Send a costing sheet of yours with the application form at the bottom if possible. Generally we work according to the professions legal body (re. HPC) and the guidelines of the Art Council England.

Who are we looking for?

As we are working with very challenging clients in often restrictive setting or circumstances, the work can be exhausting, stressful and emotional. The clients are usually lacking social skills, which make it hard to place them in a group. If group work is intended

an assessment should be carried out beforehand and the group number should be very limited. We try to give introductory training and on-going support for all our partners and provide professional supervision for them on long-term projects.

Generally speaking: It is not for the faint hearted! Please question yourself, your experience and limitations thoroughly.

Issues about the ethical code

Most of us work under specific ethical codes to protect us, the quality of our work and our clients.

Issues involved are children and vulnerable adults protection and support policies, CRB checks, good practise codes, equal opportunity policies, data protection, health and safety implementation, confidentiality policy and the voluntary nature of attendance. You will be sent a brochure on our codes and policies when engaging in a project as a partner.

Contracts

All work is on a freelance basis. No work is guaranteed; no commitment taken until a contract with Creative Expression has been exchanged.

Creative Expression will approach you in the case that a client is interested in/ suitable for your work/art form.

All other negotiations inclusive number of sessions, work hours, venue, number of clients, health and safety, pre contract determination, insurances and file access about the client are to be settled there and then. No liability is taken by Creative-Project, -please provide your liability insurance policy. Please also provide your enhanced disclosure or let us know if you need one.

Therapeutic status

Many of you have senior experience in their work field, private training qualifications etc.

Regulations about creative therapies in Britain demand a state registration to be qualified to bear the title Creative Therapist, Art- Drama- Dance- or Music-Therapist. We will refer to the state registration (please provide proof where appropriate).

Therapists may be approached for more long-term therapeutic work or/and assessments. Details have to be negotiated.

Contacts

Until contracts have been exchanged Creative Expression is your contact and all communication about the project has to be through or with Creative Expression.

Data protection of you details

Some customers need to see our list of Partners.

The information will contain your Name/Name of Company, region of work (take your travel time/ work load proportion into account), Art Form, short Profile/Approach, max number of clients and your Therapeutic Status, previous experience with this client group.

Your personal address and contact details are only used and viewed by Creative Expression.

No personal details are accessible to the clients; no CVs are included.

Please fill out the questionnaire and return it as soon as possible.

Attach Liability insurance, enhanced disclosure and professional registration where appropriate please.

With greetings
Imke Wood
Manager

Questionnaire for creative arts practitioners as partner of Creative Expression.

Name/ Company

Contact Details

Art Form

Profile/Approach

Region of work

Max. Number of clients
(delete as appropriate)

Individual work only?

Group work

State registered Therapist

YES/ NO

Professional Body and reg. Nr.:

Previous experience

Setting:

Age group:

Please give 2 referees for your work:

Venue is provided

YES/ NO

Pay scale for 2009/10

Group:

Individual:

I have enclosed a copy of my Enhanced Disclosure, Liability Insurance (£3-5m) and Professional Registration.

Otherwise I agree to apply for an Enhanced Disclosure through Creative Expression or another appropriate organisation.

Signature

Date

Fore Street, Lostwithiel, Cornwall PL22 0BP

HYPERLINK "<http://www.creativeexpresion.org.uk>" www.creativeexpresion.org.uk E-mail:

HYPERLINK "<mailto:creativeproject@btconnect.com>" creativeproject@btconnect.com

Phone 01208 871168

Registered Charity No.: 1108620